

Executive Council Committees and Task Forces

updated 02/17/2026

Standing Committees:

Nominations Committee

Chair: **Deputy Director**
Member: Louri Fadorick
Member: Steve Knick
Liaison: Ellen Head

Goals: This committee is responsible for perpetuating the leadership of the Council by seeking and reviewing potential members of council. The committee will review/create member expectations and nomination materials as well as member engagement criteria as the bylaws allow attendance by phone or in person with no required attendance. Issues relating to members not meeting the minimum requirements of council will be referred to this committee for review and recommendation. Committee recommendations will be presented to the full Council for action in accordance to the bylaws.

Finance

Chair: Pete Flynn
Member:
Liaison: Ellen Head

Goals: This committee will review the monthly Torch Run accounting report and provide updates to the Executive Council at each meeting. In addition, this committee will have the opportunity to discuss and review the LETR portion of the SOVA budget with the SOVA liaison in accordance with the SOVA budget timeline. Presentation of Torch Run budget to council will occur at September/October meeting for review, comment and approval for submission to SOVA board for inclusion in SOVA Budget.

By Law Committee:

Done 4/10/2025

Chair: Steve Knick
Member:
Member: Louri Fadorick
Liaison: Ellen Head

Goals: This committee will review the bylaws and make recommendations of any suggested/submitted bylaw changes. The committee will review the Bylaws, and any suggestions received, each year in preparation of the triennial review, as prescribed in the bylaws.

INTERNAL DOCUMENT

Final Leg Selection:	Chair:	Ben Fravel
	Member:	Joe Carroll
	Member:	Pete Flynn
	Member:	Laura Pascal
	Member:	Adam Bernstein
	Member:	Scott Young
	Liaison:	Ellen Head

Goals: This committee will review all applications for the Final Leg runner, and make selections, on an applicant's merit, who will be selected to represent the State of Virginia in the Final Leg at USA and World Games. Selections will also be made to rank alternates in the event that the selected applicant cannot attend after selections are made.

Conference Attendance Committee:

Chair:	Director
Member:	Non-applying council member
Member:	Non-applying council member
Member:	Non-applying council member
Member:	Non-applying council member
Liaisons:	Ellen Head

Goals: This committee will review all applications to LETR International, Regional and State conferences and make selections, on an applicant's merit, who will be selected to the applicable conference, within the LETR established budget. Selections will also be made to rank alternates in the event selected applicants cannot attend after selections are made. The Director and liaisons will review the budget and estimated cost prior to the committees' selections. The committee will refer to the council approved "Virginia Law Enforcement Torch Run, International Conference Attendance Selection Process" when making their individual selections.

Merchandise Committee:	Chair:	Lynsi Carroll
	Member:	Laura Paschal
	Member:	Nicole Kephart
	Member:	Rose Pleskow
	Member:	
	Liaison:	Ellen Head

INTERNAL DOCUMENT

Goals: This committee will design, or commission a design for, the Annual Virginia Torch Run Shirt as well as review any and all merchandise ideas that come from Council or any other source. The committee will then make a single recommendation to the Council. No merchandise will be offered on behalf of the Torch Run without the review of this committee. (Trademark usage approval.)

Kick Off Ceremony: Chair: **Director**
Member: **Deputy Director**
Member: Terry Thomas
Liaison: Ellen Head

Goals: This committee will assist Special Olympics and the state chair, or liaison, in the planning, set up, and execution of the annual LETR Kick off ceremony and the following awards luncheon. They will work with the SOVA and the awards committee on the script for the award presentations. Duties may also include working with SOI in a joint ceremony.

Awards Committee Chair: Ben Fravel
Member: **Director**
Member: Ken Moulder
Member: Dana Kinsley
Member: Terry Thomas
Member: Lynsi Carroll
Liaison: Ellen Head

Goals: This committee will solicit nominations and make the selection of the Unsung Hero, Hall of Fame, and other awards approved by council, based on received applications. The committee will assist SOVA in the development and presentation of appreciation awards for region Directors and Liaisons. In addition, this committee will review incentive programs to determine if a department recognition vehicle is needed or viable.

State / Regional Conference Committee 2026 (All members change per conference location)
Chair: Adam Berstien
Member: Joe Carroll
Member: Ellen Head
Member:
Member:
Liaison: McKenzie

Goals: This committee will plan, organize, and find a location within the approved budget for the State Conference occurring every other year. Duties will include, but not limited to, planning the theme of the conference, putting together an agenda of training, Unified Sports, networking, and inspiration. Same duties will apply to this committee when it is Virginias honor of hosting the Region 2 conference.

Expansion/Mentor Committee: Chair: Lynsi Carroll
Member: Dana Kinsley
Member: Nicole Kephart
Member: Ken Moulder
Member: Rose Pleskow
Liaison: Ellen Head

Goals: Work with the Region Directors and Liaisons as they change from year to year to provide historical knowledge and consistency. Assist in reaching out to departments that are not currently active in LETR. Committee members will also be available to attend Sherriff's and Chiefs Conferences to promote the Torch Run to conference attendees. This group will also work with New Council Members to provide orientation to the function of Council and establish a mentor program for first time attendees to conferences.

Summer Games: Chair: **Director**
Member: Scott Young
Member: Matt Doyal
Liaison: Ellen Head

Goals: Work with SOVA to coordinate Torch Run involvement in the Summer Games opening ceremony.

Robins Stadium or Center:
Chair: Nicole Kephart
Member: (Billy & Luke) Non council members
Member:
Liaison: Ellen Head

Goals: To organize Color Guards and Uniformed Guardians participation as part of the overall plan of the Opening Ceremony Committee.

Final Mile:
Chair: **Director**
Member: Ben Fravel
Member: Laura Paschal
Liaison: Ellen Head / Katelynn Howell

Goals: To assist in the implementation of the Final Mile Run during Summer Games.

INTERNAL DOCUMENT

Social Media Committee:

Chair:	Deputy Director Or Designee
Member:	Matt Doyal
Member:	Steve Knick
Member:	Joe Carroll
Member:	Adam Bernstein

Goals: Work with SOVA social media people to promote the VA LETR, it's events (fundraising and community engagement), and spread awareness for the athletes the LETR, and promote positive athlete and Law Enforcement Interactions.